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le vocabulaire progressif du français des affaires s'adresse à des étudiants ou à des professionnels de niveaux intermédiaire ou avancé désireux d'apprendre le français dans un objectif professionnel conçu pour être utilisé comme complément de méthode ou comme guide pour un auto apprentissage il comprend sur la page de gauche une leçon de vocabulaire les mots sont mis en contexte dans des phrases des histoires des dialogues des témoignages d'hommes et de femmes d'affaires sur la page de droite des exercices d'application et des activités de communication l'ouvrage contient 70 leçons chaque leçon traite un thème différent sur deux pages les 15 premières leçons portent sur le vocabulaire lié à des savoir faire professionnels communs à tous les domaines des affaires tels que assister à une réunion parler en public négocier téléphoner etc les 55 leçons suivantes parcourent le monde des affaires elles couvrent des domaines aussi variés que la culture d'entreprise les ressources humaines l'éthique dans les affaires la production le marketing la comptabilité la finance etc au fil de l'ouvrage les sujets deviennent progressivement plus complexes et plus spécialisés

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